



# AGENDA

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## SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

### Notice of Regular Meeting (Board Study Session)

Wednesday, December 5, 2012

**7:00 p.m.**

Solano Community College  
Administration Building, Room 626  
4000 Suisun Valley Road  
Fairfield, CA 94534-3197

**Please Note:** SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
- 3. ROLL CALL**

Rosemary Thurston, President  
Sarah E. Chapman, Vice President  
Denis Honeychurch, J.D.  
Pam Keith  
Phil McCaffrey\*  
Catherine M. Ritch  
A. Marie Young  
Kayla Salazar, Student Trustee  
Jowel C. Laguerre, Ph.D., Secretary

**\*Teleconference – Trustee Phil McCaffrey**  
**Best Western Plus (John Muir Inn), 445 Muir Station Road, Martinez, CA 94553**

**4. APPROVAL OF AGENDA**

**5. COMMENTS FROM MEMBERS OF THE PUBLIC**

**6. REPORTS (NO ACTION REQUIRED):**

- (a) Solano Community College Educational Foundation Work Program Summary  
*Facilitated by Curt Johnston, Interim Executive Director*
- (b) Measure Q Update  
*Facilitated by Dr. Jowel Laguerre, Superintendent-President*
- (c) 2012-2013 Goals and Accomplishments Update for Solano Community College District Superintendent-President (CEO), Page 1  
*Facilitated by Dr. Jowel Laguerre, Superintendent-President*
- Academic Senate

**7. CONSENT AGENDA – ACTION ITEMS**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

*Superintendent-President*

- (a) Minutes from the Regular Meeting held November 7, 2012
- (b) Amended iModules Software, Inc., Service Agreement Renewal, Page 4

*Human Resources*

- (c) Employment 2012-2013; Gratuitous Service; Resignation, Page 16

*Finance and Administration*

- (d) Professional Services Agreements, Page 19

**8. ITEMS REMOVED FROM THE AGENDA**

**9. RETIREMENT OF STAFF WITH 10 OR MORE YEARS OF SERVICE**

- (a) Resolution Honoring Barbara Cappel, Page 21
- (b) Resolution Honoring George Maguire, Page 23

**10. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

*Superintendent-President*

- (a) Resolution Honoring Trustee Philip McCaffrey, Resolution No. 12/13-10, Page 25
- (b) Set Date, Time, and Place for Annual Organizational Meeting, Page 27

*Finance and Administration*

- (c) Approve Appointments to the Measure G Citizens' Bond Oversight Committee, Resolution No. 12/13-11, Page 29

*Academic and Student Affairs*

- (d) Sabbatical Leaves Academic Year 2013-2014, Page 31

**11. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) First Reading – District Mission, Policy No. 1003 – Revised, Page 32
- (b) Annual Financial Report – CCFS-311 for Fiscal Year 2011-2012, Page 34
- (c) Proposed Winter and Spring Break Schedules for 2012-2013, Page 36
- (d) Presentation of the District's Initial Proposal to California School Employees Association, Chapter #211, Page 37
- (e) Presentation of the California School Employees Association, Chapter #211 Initial Proposals to the District, Page 39
- (f) Presentation of the District's Initial Proposal to Solano College Chapter CCA/CTA/NEA, Page 41
- (g) Presentation of the District's Initial Proposal to Operating Engineers/Stationary Engineers, Local 39, Page 43

**12. ITEMS FROM THE BOARD**

**13. ANNOUNCEMENTS**

**14. CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator  
Agency Negotiator: Charo Albarran  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release

**15. RECONVENE REGULAR MEETING**

**16. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**17. ADJOURNMENT**

*Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent/President in the Administration Building, Room 621, 4000 Suisun Valley Road, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at [www.solano.edu](http://www.solano.edu) for public inspection.*

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**NO OTHER BUSINESS WILL BE TRANSACTED.**

JCL:js

BOARD STUDY SESSION AGENDA.12.05.12.FINAL